

Project Monitoring Quarterly Report

Planning Grant

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| --- | --- |
| Project: |  |
| Entity: |  |
| Project Description: |  |
| Location: |  |

## Grant

|  |  |
| --- | --- |
| FAIN\Grant(s) Number: |  |

Complete and submit along with the updated project status report by 02/15/2024.

Provide a status update regarding the following as it related to the stated project. Summarize progress made in the past 3 months. List each phase of project in the questions below for each A&E, contractor, consultant, etc.

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| Project procurement | |
| Where are you in the process to select professional? |  |
| Procurement Award (date contract signed) |  |

|  |  |
| --- | --- |
| Completion and acceptance of project work | |
| Status of: Contract, plans, studies, scheduling obstacles, completion of milestones, etc. |  |
| Percentage of work completed thus far on project. On budget? |  |
| If not on budget will additional funds be required? (Yes/No). *Plans for funding sources?* |  |

|  |  |
| --- | --- |
| Completion and acceptance of other work (unexpected work associated to project). | |
| Percentage of work completed thus far on project. On budget? |  |
| If not on budget will additional funds be required? (Yes/No).Plans for funding sources? |  |

Attach a sample of the project progress meeting minutes/reports.